

JEFFERSON TOWNSHIP BOARD OF EDUCATION**Regular Meeting Minutes****Monday, August 15, 2016 7:00 PM (Closed Session) – 7:30 PM (Regular Session)****Jefferson Township Board of Education Central Office**

- A.** Mr. Millar, called the meeting to order at 7:31 PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD, *AIM Newspaper*, and the *JEFFERSON PATCH*;

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B.** Pledge of Allegiance.

C. ROLL CALL:	<u>Present</u>	<u>Absent</u>
Mr. Cuccio	_____	<u>X</u>
Mrs. Gould (<i>arrived @ 7:31PM</i>)	<u>X</u>	_____
Mrs. Poulas	<u>X</u>	_____
Mr. Quigley	<u>X</u>	_____
Mrs. Senatore	_____	<u>X</u>
Mr. Stewart	<u>X</u>	_____
Mrs. Van Ness	<u>X</u>	_____
Mr. Millar, Vice President	<u>X</u>	_____
Mr. Smith, President	_____	<u>X</u>

- D. CLOSED SESSION**

The Board did not convene into closed session this evening.

- E. SUPERINTENDENT'S REPORT**

- Dr. Tierney reported on the Good News and Progress in Our Schools including an overview of his trip to China, which resulted in an invitation for a return trip. He has graciously declined due to time restraints.

- F. PRESENTATIONS**

- Dr. Tierney communicated the 2nd Quarter SY16 Electronic Violence and Vandalism Report/HIB Report

- G. COMMENTS FROM THE AUDIENCE (*on agenda action items only, if applicable*)**

- None

- H. COMMITTEE REPORTS**

- **Building Needs and Finance Committee** – Mr. Quigley highlighted the minutes of the August 15 meeting with the following; Facilities and Infrastructure updates at the high school, middle school, and Cozy Lake, Educational Services RFP outcome, use of ArbiterPay Software, and possible fundraising efforts to help subsidize facilities repairs, i.e; auditorium seats.
- **Education Committee** – Mrs. Poulas summarized the minutes of the August 1 meeting. The Committee discussed curricula, as well as day and night field trips. These items have been placed on the agenda for vote. The Committee also discussed the increase in freshmen girls' soccer participants and the DECA program at the high school.

I. MINUTES OF MEETINGS

Motion by Mrs. Poulas, seconded by Mrs. Van Ness, that the minutes of the following meetings be approved as submitted:

July 18, 2016 Regular Meeting Minutes

July 18, 2016 Executive Session Minutes

MOTION: Mrs. Poulas	SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore				X
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

J. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Quigley, seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.20, as described below:

J.1 Motion to approve the **purchase order** list dated July 2016 in the amount of **\$55,133,246.56**.

J.2 Motion to approve the **check journal** as of July 2016 in the amount of **\$3,613,009.92**.

J.3 Motion to approve the funds **transfers** in the 2016-2017 Fiscal Year, dated July 2016 in the amount of **\$353,749.92**.

J.4 Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to N.J.S.A. 18A:17-9, that as of June 30, 2016, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

J.5 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of June, 2016, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

J.6 Motion to approve the source of funding for the following individuals as funded from the **FY2017** Title I Grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Jennifer Escolano	Middle School	Teacher	\$ 66,785	\$ 34,952	\$ 9,088
Gerald Venturino	Briggs	BSIP	\$ 61,811	\$ 17,680	\$ 4,597
Katrina Fairclough	Arthur Stanlick	BSIP	\$ 52,190	\$ 15,435	\$ 4,013

J.7 Motion to **designate** the source of funding for the following individuals as funded from the **FY2017** Title IIA Grant:

Name	Location	Position	Salary	Grant Share	FICA/TPAF/Benefits
Tanya Senney	Arthur Stanlick	Teacher	\$57,443	\$41,690	\$ 10,839

J.8 Motion to approve the following resolution for Submission of **Comprehensive Maintenance Plan and M1 Form**:

WHEREAS, the Department of Education required New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the documents for the various school facilities of the Jefferson Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Jefferson School District in compliance with Department of Education requirements.

- J.9** Motion to appoint AC Daughtery, Inc. to provide district fire and security alarm monitoring for the 2016-2017 school year.
- J.10** Pursuant to an Educational Services Request for Proposal (RFP) and a review of the results based on ability to provide needed services, motion to approve Progressive Therapy of New Jersey for SY 2016-2017. *(See attached)*
- J.11** Motion that the Jefferson Township Board of Education approve a contract with **Arbiter Pay** and the deposit of funds into an Arbiter Pay trust account with the Bank of Utah for payments to Athletic Officials from July 1, 2016 – June 30, 2017 at a cost of approximately \$1,000.
- J.12** Motion to appoint **Manhattan Welding Company, Inc.** to replace one (1) Hot Water Heater at the Jefferson Township Middle School in the amount of \$101,500, as authorized by the New Jersey Educational Services Commission Bid #MRESC 15/16-52, Boiler Maintenance, repair & emergency replacement. *(See attached)*
- J.13** Motion to appoint **Di Cara Rubino** as project architect to provide professional services for improvements to the Jefferson Township High School Auditorium, HVAC and Roof Replacement, in the amount of \$53,610 plus incidentals and authorize appointed professional to submit an application to the State as an Other Capital Project (no state Funding). This project is consistent with the District's Long Range Facilities Plans (LRFP), Section 10 – Details System Action Plan. *(See attached report)*
- J.14** Motion to approve contract renewals with **First Student, Inc.** at an increase of 0.57% for the student transportation 2016/2017 multi-contract nos. 1 and 3, eight (8) 2-tiered public school routes, and various CAT (Class and Athletic Trips), consisting of public school routes and class & athletic trips.
- J.15** Motion to approve the award of **Bid #2017-006** and approve the contract for five (5) High School/Middle School routes to First Student, Inc. for the 2016-2017 SY. *(Bid breakdown attached)*
- J.16** Motion to approve the request for disposal of records per State of New Jersey School District Records Retention Schedule, as described below:

Record Series No.	Record Series Title	Retention Period	Inclusive Dates		Dispose After	Volume (Cubic Feet)
			FROM	TO		
0005-0000	Bid File	7 years	07/2006	06/2007	7 years	1.0
0026-0003	Purchasing File – PO Register and Reports	7 years	07/2006	06/2009	7 years	2.0
0039-0000	Tuition File – In/Out District, CSSSD	7 years	07/2006	06/2007	7 years	1.0
0026-0001	Purchasing File – Purchase Order	7 years	07/2006	06/2009	7 years	10.0

- J.17** Motion to approve the addition to the **School Student Activity Account** lists for Jefferson Township High School, as described below:

Activity Account Sub-category
Class of 2020
Fall Drama
Drama Club

- J.18** Motion to approve the disposal of **obsolete equipment**, as shown below, in accordance with Policy #7300, Disposition of Property, as listed below:

<u>School/Department</u>	<u>Bar Code/Serial No.</u>	<u>Equipment Description</u>
High School Wood Shop	#005091	Bandsaw
ET Briggs	#848	TV Monitor
ET Briggs	#782	TV Monitor
ET Briggs	# 0932, 0279, 0302	TV Cabinets

- J.19** Motion to award auction of school bus listed below to Byram Bus for **\$17,600**, as per sales agreement with the Hunterdon County Education Services Commission. (*Bid breakdown sheet to be circulated*)

<u>Vehicle ID</u>	<u>Year</u>	<u>Description</u>	<u>Highest Offer</u>
4DRBUAA56B261373	2007	54 Passenger IC Corp DT466	\$17,600.00

- J.20** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment E, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it further

RESOLVED, That the expense is justified and therefore reimbursable (*Appendix E*).

MOTION: Mr. Quigley	SECOND: Mrs. Van Ness			
<u>Name</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore				X
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

K. PERSONNEL COMMITTEE

Motion by Mrs. Van Ness, seconded by Mrs. Poulas, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.4, as described below:

- K.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion

B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Cynthia Cassibba 11-130-100-101-29	Appoint	Mathematics Teacher – LTS 10-70-70/aqk		\$200/diem	JTMS	9/6/16	10/31/16	Less than 60 days Replacing CH
Michael Fernandes 11-140-100-101-00	Appoint	Athletic Trainer 10-80-80/ats	BA Step 1	\$49,145	JTHS	8/8/16	6/30/17	Replacing A. Buffalino
Lyndsay George 11-120-100-101-29	Appoint	Elementary Teacher – LTS 10-60-60/ahu		\$200/diem	White Rock	9/6/16	11/4/16	Less than 60 days Replacing MC
Coriann Grunstra 11-120-100-101-29	Appoint	Reading Specialist – LTS 10-60-60/ahi		\$200/diem	White Rock	9/6/16	11/4/16	Less than 60 days Replacing MM
Christopher Grau 11-140-100-101-00	Appoint	Social Studies Teacher 10-80-80/asi	BA Step 2	\$49,145	JTHS	9/1/16	6/30/17	Replacing D. Gillespie
Blasia Modawar* 11-140-100-101-00	Appoint	English Teacher 10-80-80/aqv	MA Step 2	\$51,175	JTHS	9/1/16	6/30/17	Replacing M. Haupt
David Gillespie	Resignation	Social Studies Teacher 10-80-80/asj			JTHS	7/26/16	7/27/16	
Kari Ellingsen	Salary Correction	School Counselor 10-80-80/acl	MA Step 1	\$51,175	JTMS	9/1/16	6/30/17	

*Requires Mentoring

**14/15 salary guide until such time as negotiations have been completed

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Rebecca D’Alauro 11-000-240-105-00	Appoint	Secretary- Group III .49 12-80-82/bjf	Step 1	\$20,029.73	JTHS	7/25/16	6/30/17	.49 12 month position, w/o benefits Replacing K. Slusark
Lisa Hagee 1-000-270-107-00	Appoint	Transportation Aide 09-90-90/bmn	Step 1	\$19.26/hr.	District	9/1/16	6/30/17	3 hours 25 minutes/day w/o benefits Replacing E. Van Dyk
Dianna Hartman 11-204-100-106-00	Appoint	Special Education Aide 09-50-50/bah	Step 1	\$19.65/hr.	Cozy Lake	9/1/16	6/30/17	Not to exceed 3.5 hr./day w/o benefits Replacing L. Shnyder
Tracie Kisto 11-000-240-105-00	Appoint	Secretary – Group III .49 LTS 10-60-60/aeg	Step 1	\$16,691.46	White Rock	9/1/16	1/20/17	Replacing D. Kalish
Betsy Kuntz 11-000-217-106-00	Appoint	Special Education Aide 09-10-10/bsi	Step 1	\$19.65/hr.	Stanlick	9/1/16	6/30/17	Not to exceed 3.5 hrs./day w/o benefits
Melissa Miller 11-000-270-107-00	Appoint	Transportation Aide 09-90-90/bji	Step 1	\$19.29/hr.	District	9/1/16	6/30/17	Not to exceed 3 hrs./day w/o benefits New position, not budgeted
Susan Tack 11-000-270-107-00	Appoint	Transportation Aide 09-90-90/bgx	Step 5	\$20.58/hr.	District	9/1/16	12/1/16	Not to exceed 2.5 hrs. per week
April Tarabocchia 11-000-217-106-00	Appoint	Special Education Aide 09-30-30/bng	Step 1	\$19.65/hr.	Briggs	9/1/16	6/30/17	Not to exceed 3.5 hrs./day w/o benefits
Tamrin Tirico 11-214-100-106-00	Appoint	Special Education Aide 09-70-70/bcu	Step 1	\$19.65/hr.	JTMS	9/1/16	6/30/17	Not to exceed 3.5 hrs./day w/o benefits
Jodi Ciampa 11-000-217-106-00	Assignment Change	Special Education Aide 09-40-40/bvo	Step 1	\$19.65/hr.	JTMS	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Jill Cook 11-000-217-106-00	Location Change/Assignment Change	Special Education Aide 09-30-30/bsm	Step 1	\$19.65/hr.	Briggs	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Judy Nagy-Kiss 11-000-217-106-00	Location Change/Assignment Change	Special Education Aide 09-30-30/bmz	Step 3	\$20.26/hr.	Briggs	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Linda Shnyder 11-000-217-106-00	Location Change/Assignment Change	Special Education Aide 09-30-30/bmy	Step 1	\$19.65/hr.	Briggs	9/1/16	6/30/17	3.5 hrs./day w/o benefits
Marilyn Beyel 11-213-100-106-00	Increased Hours	Special Ed. Aide	Step 5	\$20.89/hr.	Briggs	9/1/16	6/30/17	3.75 hrs./day w/o benefits
Lisa Kasica 11-213-100-106-00	Increased Hours	Special Ed. Aide	Step 5	\$20.89/hr.	Briggs	9/1/16	6/30/17	3.75 hrs./day w/o benefits
Susan Ryder 11-213-100-106-00	Increased Hours	Special Ed. Aide	Step 5	\$20.89/hr.	Briggs	9/1/16	6/30/17	3.75 hrs./day w/o benefits
Noreen Teklits 11-213-100-106-00	Increased Hours	Special Ed. Aide	Step 5	\$20.89/hr.	Briggs	9/1/16	6/30/17	3.75 hrs./day w/o benefits

Melissa Brunner 11-000-270-107-00	Reappoint	Transportation Aide 09-90-90/bmm	Step 4	\$20.24/hr.	District	9/1/16	6/30/17	4 hrs./day; every other Friday off w/o benefits
Stacey D'Amato 11-000-270-107-00	Reappoint	Transportation Aide 09-90-90/bjh	Step 4	\$20.24/hr.	District	9/1/16	6/30/17	4 hrs. 5 minutes/day w/ benefits
Maureen Dragona 11-000-270-107-00	Reappoint	Transportation Aide 09-90-90/bgw	Step 1	\$19.29/hr.	District	9/1/16	6/30/17	3 hrs. 16 minutes/day w/o benefits
Therese Zorn 11-000-270-107-00	Reappoint	Transportation Aide 09-90-90/bji	Step 2	\$19.61/hr.	District	9/1/16	6/30/17	3 hrs. 40 minutes/day w/o benefits
Rebecca D'Alauro	Resignation	Special Education Aide			JTHS	7/22/16	7/23/16	Accepted another position in district
Alyssa Indri	Resignation	Special Education Aide			Milton	7/28/16	7/29/16	
Lise Meisner	Resignation	Special Education Aide			Briggs	8/11/16	8/12/16	
Matthew Paladino	Resignation	Special Education Aide			JTHS	8/20/16	8/21/16	
Lisa Patscher	Resignation	Special Education Aide			White Rock	8/12/16	8/13/16	
Barbara Pabst	Retirement	Accounts Payable Clerk			District	12/31/16	1/1/17	Retiring after 25 years in district
RD	Adjusted Medical Leave	10-90-90/bfo			Transportation	6/14/16	6/23/16	Utilizing 7 sick days
DS	Medical Leave	12-80-82/akh			Facilities	9/2/16	11/23/16	Utilizing 57 sick days

****14/15 salary guide until such time as negotiations have been completed**

D. SUBSTITUTES/OTHER								
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.	Discussion
Zachary Bagnall	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jessica Baker	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Tracy Batelli	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Max Becker	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Yvette Berta	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
David Blauvelt	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Sharon Bock	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jill Brown	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Amy Bush	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Clare Buynale	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Sarina Calderone	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Katelyn Cannarozzi	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Dana Carney	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Blase Cassibba	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Cynthia Cassibba	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Laura Castles	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jennifer Cicak	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Christine Clear	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Christine Cocca	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Donna Combos	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Christopher Cook	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Steven Cook	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Samantha Cruz	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Lindsay Curasco	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Rebecca D'Alauro	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Deborah Dalton	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Tara D'Antoni-Smeilus	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Meghan Delanoy	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Daniel Del Ben	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Donna DeRobertis	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Nicole Dillenkofer	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Joan Dolan	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Audrey Dworak	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Michele Gall	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Debra Glucksman	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Susan Grobleski	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Martha Guiffo-Gamba	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Susan Headley	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Leslie Heller	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Lindsey Hoekstra	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Alyssa Indri	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Debra Kalish	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Tonia Kirkham	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Susan Latronica	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jonathan Leroux	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Raymond Lucas	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Curtis Mackowick	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Christine Mallimo								
Orna	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
April Maragelis	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	

Vincent Marinoni	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Alyce Maynard	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
James McCall	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Eleanor McCann	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Susan McCarthy	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jessica Melnychuk	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Gregory Mills	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Michele Monte	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jessica Moore	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Hal Mordkoff	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Judy Nagy-Kiss	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Lorraine Nemeth	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Donna Nimmo	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Karen O'Ferrell	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Ellen Olivieri	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Tracy Orlandoni	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Lisa Patscher	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Audrey Pendergast	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Howard Pollison	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Susan Porter	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Brittany Roberts	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Theresa Rossiter	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jenna Scalise	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Karin Schaefer	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Henry Scully	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Diana Sedereas	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Kevin Silverstein	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jessica Staples	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Hannah Storbeck	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Tricia Strasser	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Robert Szuszkowski	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Jessica Tanis	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
John Thomas	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Christy Tonnesen	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Dina Troha	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Raymond Troxell	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Robin Vance	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Barbara Verdes	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Michael Volosin	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Nicole Von Kuehlman	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Roxanne Warner	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Lori Weber	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Irene Wojcik	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Patricia Ziobro	Appoint	Substitute Teacher		\$90/diem	District	9/1/16	6/30/17	
Elizabeth Ackerman	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Manuela Barbosa	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Tracy Batelli	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Max Becker	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Yvette Berta	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Marilyn Beyel	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
JoAnne Bley	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Alexandra Borden	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Amy Bush	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Clare Buynale	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Lisa Carroll	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Cathryn Caruso	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Cynthia Cassibba	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Laura Castles	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Jennifer Cicak	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Rebecca D'Alauro	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Tara D'Antoni-Smeilus	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Daniel Del Ben	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Joan Dolan	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Audrey Dworak	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Janet Eltringham	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Debra Glucksman	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Maria Gross	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Martha Guiffo-Gamba	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Jeanne Hanston	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Susan Headley	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Lindsey Hoekstra	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Alyssa Indri	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Julie Jahnke	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Amy Johnson	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	

Monica Johnson	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Debra Kalish	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Brielle Kaschak	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Lorrie Kern	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Tonia Kirkham	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Jennifer Kish	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Grazyna Knap	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Rosann Kneringer	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Pamela Kulick	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Bibi Lakhicharran	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Samantha Lapszynski	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Susan Latronica	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Linda Lipton	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Monica Maher	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Christine Mallimo								
Orna	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
April Margelis	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Gina Maron	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Alyce Maynard	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Frances McBride	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
							6/30/17	
James McCall	Appoint	Substitute Aide		\$15/hr.	District	9/1/16		
Susan McCarthy	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Jessica Melnychuk	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Maria Rita								
Melnyczuk	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Patricia Milford	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Michele Monte	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Sandra Murphy	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Robin Mutsavage	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Judy Nagy-Kiss	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Donna Nimmo	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Emily Nimmo	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Regina Oelkers	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Tracy Orlandoni	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Linda Ortega	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Virginia Paccioretti	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Frances Palazzolo	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Lisa Patscher	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Geraldine Pellitteri	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Audrey Pendergast	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Susan Porter	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Nancy Prescott	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Brittany Roberts	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Theresa Rossiter	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Laura Ryan	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Susan Ryder	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Diana Sedereas	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Andrea Senatore	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Monica Soules	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Donna Marie Spaan	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Hannah Storbeck	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Tricia Strasser	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Christy Tonnesen	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Kim Torsello	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Dina Troha	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Robin Vance	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Barbara Verdes	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Mary Pat Vogel	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Roxanne Warner	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Lori Weber	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Leslie Wisniewski	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Irene Wojcik	Appoint	Substitute Aide		\$15/hr.	District	9/1/16	6/30/17	
Manuela Barbosa	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Marilyn Beyel	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Lisa Carroll	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Stacey D'Amato	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Maureen Doyle	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Janet Eltringham	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Julie Jahnke	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Monica Johnson	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Debra Kalish	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Lorrie Kern	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Jennifer Kish	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Bibi Lakhicharran	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Mary Ann Marchiano	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Alyce Maynard	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	

Frances McBride	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Susan McCarthy	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Maria Rita Melnychuk	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Catherine Miller	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Sandra Murphy	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Judy Nagy-Kiss	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Donna Nimmo	Appoint	Substitute Secreatry		\$14/hr.	District	9/1/16	6/30/17	
Tracy Orlandoni	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Theresa Rossiter	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Susan Ryder	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Tricia Strasser	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Julie Tantillo	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Dina Troha	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Robin Vance	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Barbara Verdes	Appoint	Substitute Secretary		\$14/hr.	District	9/1/16	6/30/17	
Karen Camevale	Appoint	Substitute Nurse		\$150/diem	District	9/1/16	6/30/17	
Christine Coca	Appoint	Substitute Nurse		\$150/diem	District	9/1/16	6/30/17	
Morgan Feuss	Appoint	Substitute Nurse		\$150/diem	District	9/1/16	6/30/17	
Deborah Georgens	Appoint	Substitute Nurse		\$150/diem	District	9/1/16	6/30/17	
Laura Marks	Appoint	Substitute Nurse		\$150/diem	District	9/1/16	6/30/17	
MaryAnn Sauer	Appoint	Substitute Nurse		\$150/diem	District	9/1/16	6/30/17	
Patrick Cryan	Appoint	Substitute Bus Driver		\$20/hr.	District	9/1/16	6/30/17	
Ronald Duenskie	Appoint	Substitute Bus Driver		\$20/hr.	District	9/1/16	6/30/17	
Matthew Ackerman	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Frank Ciaburri	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Stanley Culp	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Glen Gray II	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Matthew Grieves	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Robert Jahn	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Erik Jarosz	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Robert Kennedy	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Matthew Palko	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
David Penicaro	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Alex Peterson	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Michael Riker	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Zachary Watson	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	
Blaze Wilder	Appoint	Substitute Custodian		\$18/hr.	District	9/1/16	6/30/17	

E. EXTRA DUTY PAY								
Name	Nature of Action	Position	Level	Salary**	Loc.	Date Effective	Date Termini.	Discussion
Brian Hough	Appoint	Academic Bowl Advisor	2	\$1,605.00	JTHS	9/1/16	6/30/17	
Justin Kulick	Appoint	Marching Band: Percussion Instructor/Arranger (2/3)	4	\$2,459.67	JTHS	9/1/16	6/30/17	
David Gillespie	Rescind	Academic Bowl Advisor	2	\$1,605.00	JTHS	9/1/16	6/30/17	

****14/15 salary guide until such time as negotiations have been completed**

F. 2016-17 SCHOOL YEAR COACHING STAFF								
WINTER								
Name	Nature of Action	Position	Step	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Brian Silipena	Appoint	Head Bowling	Step 3	\$4,315.81	JTHS	9/1/16	6/30/17	1 year of service

****14/15 salary guide until such time as negotiations have been completed**

G. SUMMER EVALUATION PERSONNEL							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Amanda Araneo	Additional Days	Speech Evaluations & Summer CST Meetings	\$255.88/day	District	7/1/16	8/31/16	Not to exceed 8 hours
Meredith Cruz	Additional Days	Social History Evaluations & Summer CST Meetings	\$255.88/day	District	7/1/16	8/31/16	Not to exceed 3 days
Bethany Dixon	Additional Days	Speech Evaluations & Summer CST Meetings	\$271.10/day	District	7/1/16	8/31/16	Not to exceed 2 days
Katherine Gray	Additional Days	OT Evaluations & Summer CST Meetings	\$276.18/day	District	7/1/16	8/31/16	Not to exceed 1 day
Megan Grisi	Additional Hours	Special Ed Teacher: Summer CST Meetings	\$36.70/hr.	District	7/1/16	8/31/16	Not to exceed 6 hours
Suzanne Rodgers	Additional Days	Educational Evaluations & Summer CST Meetings	\$533.06/day	District	7/1/16	8/31/16	Not to exceed 5 days
Yolanda Sanchez	Additional Days	Social History Evaluations & Summer CST Meetings	\$395.09/day	District	7/1/16	8/31/16	Not to exceed 2 days
Niemah Scherlacher	Additional Days	Educational Evaluations & Summer CST Meetings	\$493.06/day	District	7/1/16	8/31/16	Not to exceed 3 days

****14/15 salary guide until such time as negotiations have been completed**

H. SUMMER STAFF APPOINTMENTS							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Kari Ellingsen	Appoint	School Counselor (Summer)	\$255.93/day	Middle School	8/1/16	8/31/16	Not to exceed 2 days
Susan Talmadge	Appoint	Pre-Trip Inspection Training	\$23.81/hr.	Transportation	8/11/16	8/13/16	Not to exceed 17 hours

****14/15 salary guide until such time as negotiations have been completed**

I. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary**	Loc.	Date Effective	Date Termin.	Discussion
Matthew Paladino	Additional Hours	Special Education Aide	\$19.65/hr.	White Rock	7/5/16	8/1/16	2 hours

****14/15 salary guide until such time as negotiations have been completed**

J. WORKSHOP PRESENTATION					
Presenter	Nature of Action	Workshop	Salary**	Date	# of Hours
Daniel Gugger	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr.	8/26/16	2 hours
Linda Hack	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr.	8/26/16	2 hours
Linda Segal	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr.	8/26/16	2 hours
Patricia Vandigriff	Appoint	Teacher Evaluation Model: Danielson Framework for Teaching	\$55/hr.	8/26/16	2 hours
Kristie Rowe	Appoint	Training for Mentor Teachers	\$55/hr.	8/26/16	1 hour

****14/15 salary guide until such time as negotiations have been completed**

K.2 Motion to approve the Spring 2016 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Derek Sica	NJEXCEL	Examining and Applying District Leadership Practices	1	3	\$ 630.00
Derek Sica	NJEXCEL	Examining and Applying District Leadership Practices (I&II): School Administrator Internship	2	6	\$ 1,260.00
Derek Sica	NJEXCEL	Examining and Applying District Leadership Practices (I&II): School Administrator Internship; Field Based Action Research	3	6	\$ 1,260.00

K.3 Motion to approve the Summer 2016 Course Reimbursements as indicated below:

Name	College	Class	Approval	Credits	Amount
Daniel Papa	Montclair State University	Fieldwork District Level Leadership	1	3	\$ 1,416.67
Scott Rebholz	Montclair State University	Fieldwork District Level Leadership	2	3	\$ 1,416.67

K.4 Motion to approve, accept and submit the Superintendent Merit Goals for SY17 to the Executive County Superintendent.

MOTION: Mrs. Van Ness	SECOND: Mrs. Poulas			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore				X
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

L. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Poulas, seconded by Mrs. Van Ness, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.8, as described below:

L.1 Motion to rescind student placement for the 2016-2017 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
M/18-2	Shepard High School	\$8,310.00	7/5/16
M/10-11	Windsor Academy	\$54,900.00	8/15/16
F/15-3	Spectrum	\$11,636.00	8/15/16
M/7-7	Spectrum	\$11,636.00	8/15/16
M/8-10	Spectrum	\$34,807.00	8/15/16
M/10-2	Chapel Hill	\$31,651.00	8/15/16

- L.2** Motion to **approve student placement** for the 2016-2017 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
F/14-2	E.C.L.C. of New Jersey	\$48,857.40	9/2/16-6/30/17

- L.3** Motion to approve **Elementary Special Class Program (autism)** at Cozy Lake School and Middle School and submit request to Morris County Department of Education.

- L.4** Motion to **approve student placement** at the Morris County Vocational School for the **2016-2017** school year (September 1, 2016 – June 30, 2017), as indicated below, plus related services as needed:

Description	# of Students	Tuition
Share Time	18	\$ 81,900.00
Share Time Special	1	\$ 7,000.00
Full Time	78	\$ 709,800.00
2016-2017 Total		\$ 798,700.00

- L.5** Motion to approve the following **day trips**:

School/Group/Activity	Location	Dates
Stanlick School, Grade 3	Bronx Zoo, Bronx, NY	October 20, 2016
JTHS, Dodge Poetry Festival	New Jersey Performing Arts Center, Newark, NJ	October 21, 2016

- L.6** Motion to approve the following **overnight trips**:

School/Group/Activity	Location	Dates
JTHS, PDP Retreat	Sacred Heart Center, Swartwood, NJ	September 18 – 20, 2016

- L.7** Motion to approve **completed curricula**, as aligned to the 2016 NJSLs:

- Social Studies - Grade 5 (revised)
- Sociology
- Academy Introduction into Environmental Systems

- L.8** Motion to Recognize and Accept the Harassment, Intimidation and Bullying Incidences (HIB) July 18, 2016 through August 1, 2016.

RESOLVED, That upon the Recommendation of the Superintendent, the Jefferson Township Board of Education recognizes the Harassment, Intimidation, and Bullying incidences reported from July 18, 2016 through August 1, 2016, as summarized below:

School	Incidents Reported	Confirmed Incidents of HIB	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0
Stanlick	0	0	0
Milton	0	0	0
Cozy Lake	0	0	0
White Rock	0	0	0
JTMS	0	0	0
JTHS	0	0	0

BE IT FURTHER RESOLVED, that the Jefferson Township Board of Education approves the remedial and disciplinary action taken by the building principals.

MOTION: Mrs. Poulas	SECOND: Mrs. Van Ness			
Name	Ayes	Nays	Abstain	Absent
Mr. Cuccio				X
Mrs. Gould	X			
Mr. Millar	X			
Mrs. Poulas	X			
Mr. Quigley	X			
Mrs. Senatore				X
Mr. Smith				X
Mr. Stewart	X			
Mrs. Van Ness	X			

M. COMMUNICATIONS

- None

N. OLD BUSINESS

- None

O. NEW BUSINESS

- None

P. PUBLIC COMMENTS

- None

Q. BOARD MEMBER COMMENTS

- The Board wished everyone a successful upcoming school year.

R. ADJOURN

Motion by Mrs. Van Ness, seconded by Mrs. Gould, that the meeting adjourn at 7:44 PM.

Respectfully submitted,

Dora E. Zeno
Board Secretary

Jefferson Twp. BOE
2016 Educational Services RFP

	Type of Service	Brett DiNovi & Associates, LLC.	Delta Group	Progressive Therapy of NJ
1	Board Certified Behavior Analyst (BCBA)	\$ 115	\$ 90	\$ 120
2	Applied Behavior Analyst (ABA)	\$ 50	\$ 23	\$ 120
3	Applied Behavior Analyst Therapist	\$ 50	\$ 30	\$ 65
4	Applied Behavior Training	\$ 115	\$ 90	\$120/hr BCBA/ABA \$65 therapist
5	Functional Behavior Assessments	\$ 115	\$ 90	\$ 120
6	Functional Behavior Staff Training on Behavior Intervention Plans	\$ 115	\$ 90	\$ 120
7	Parent Trainings	\$ 115	\$ 90	\$120/hr BCBA/ABA \$65 therapist
8	Participation in IEP Meetings	\$ 115	\$ 90	\$120/hr BCBA/ABA \$65 therapist
9	Classroom Observations & Recommendations Consultation	\$ 115	\$ 90	\$ 120
10	Narrative of how firm will provide services, planned approach; measurable results:	See attachment in RFP regarding Functional Behavior Assessments.	See attached response in RFP	See proposal in RFP
11	State any additional services provided by your firm:	N/A	Registered Nurses, Licensed Practical Nurses, Certified Nursing Assistants, Paraprofessionals (1:1, Lunch Aides, Bus Monitors, Classroom Assistants, etc.), Sub and Special Education Teachers, Learning Disabilities Teacher-Consultants, School Social Workers, School Psychologists, Psychiatrists, Homebound Instructors, Child Study Team members.	See proposal in RFP

MANHATTAN WELDING

BOILERS • BURNERS • MECHANICAL CONTRACTORS
1434 CHESTNUT AVENUE, HILLSIDE, NJ 07205
T: (908) 687-4494 F: (908) 688-6684
www.manhattanwelding.com NJ DCA Reg. 13VH01213500



COMPANY, INC.

SINCE 1914

August 10, 2016

VIA E-MAIL: jyahas@jefftwp.org
Jefferson Township Board of Education
31 Route 181
Lake Hopatcong, New Jersey 07849

Attention: Joe Yuhas

Re: Middle School
1000 Weldon Rd.
Oak Ridge, NJ

Domestic Hot Water Boiler Replacement Installation

Dear Mr. Yuhas:

At your request, Manhattan Welding Company, Inc. is pleased to submit in writing our itemized proposal for the following.

PROPOSAL:

Demolition:

1. To disconnect all related piping to one (1) existing Reco oil fired domestic hot water boiler.
2. To disassemble and remove one (1) existing Reco domestic hot water boiler.

Installation:

1. To supply and install one (1) new PVI 1500L500A-TPO oil fired domestic hot water boiler.

Hot Water Specialties:

1. To perform all domestic water supply and discharge piping to the new unit as needed.

Insulation:

1. To supply and install insulation on the new hot water piping as needed.

Venting:

1. To supply and install new double wall vent pipe with type 304 stainless steel inner steel and aluminized steel outer jacket as necessary.

Electric Wiring:

1. To reconnect the existing control wiring to the new unit, starting at the nearest point of the existing system at a point to be determined by Manhattan Welding Company, Inc.

Oil Line Piping:

1. To reconnect the existing oil line to the new unit starting at the nearest point of the existing system at a point to be determined by Manhattan Welding Company, Inc.

Firing of Unit:

1. To test fire the new unit and set up to operate at maximum efficiency.

PRICE:

All of the above to be done in a neat and workmanlike manner during normal working hours, Monday through Friday, 7:00 AM to 3:30 PM, for the sum of One Hundred One Thousand Five Hundred Dollars (\$101,500.00) {See NOTE 2 below} plus any applicable New Jersey State Sales Tax, local permits and inspection fees. Any additional work beyond that which is specified above, shall be invoiced separately.

NOTES:

1. Please allow approximately six (6) weeks for availability of the new unit.
2. Labor charges are based on New Jersey Educational Services Commission Bid #MRESC 15/16-52 - Boiler maintenance, repair & emergency replacement: \$80.00 per hour, 30% material mark-up.

CREDIT/PAYMENT TERMS:

Payment Due Net Ten (10) Days From Date of Invoice.

Prior to commencement of work, all asbestos or asbestos containing materials on boiler, related piping and breeching that may be affected by the above project, must be removed by customer. Said removal must be performed by a contractor licensed by the State of New Jersey for asbestos work, and by employees with performance permits, in accordance with the guidelines and specifications set forth in State of New Jersey Assembly Bill No. 1820, introduced on April 30, 1984 and subsequently amended. Copies of documentation certifying such abatement must be provided prior to commencement of our services.

To satisfy Code requirements, all boiler repairs must be leak tested upon completion of the job; therefore the waterside portion of the boiler must be closed prior to commencement of the above referenced work. If Manhattan Welding Company, Inc. is unable to test our work, and a return visit is required to complete repairs, an additional fee shall be charged.

The customer shall be responsible to register, file and/or update any relevant permits for the use and operation of equipment with the State of New Jersey and/or other Federal or County government agencies including, but not limited to the EPA.

Manhattan Welding Company Inc.'s standard 1-year limited warranty shall be considered a part of this agreement; and further that the terms and conditions of said warranty, as enumerated on the reverse side of Page 1 of this proposal, shall be incorporated by reference and made a part herein.

This proposal is valid for a period of thirty (30) days, after which it may be deemed null and void at the discretion of the vendor. All equipment and materials supplied under this contract shall remain the property of Manhattan Welding Company, Inc., until such time as final payment is made.

By acceptance of this proposal, the Customer grants Manhattan Welding Company, Inc. the right of access to remove any equipment and materials unpaid for, and agrees to pay any charges associated with said removal of equipment and/or materials. Furthermore, all parts removed for replacement by Manhattan Welding Company, Inc. shall become the property of Manhattan Welding Company, Inc.

If the aforementioned meets with your approval, please sign below in the space provided and return to us as our authorization to proceed.

Manhattan Welding Company, Inc. sincerely appreciates the opportunity to be of service to you on this project. Should you require additional information or wish to discuss this proposal, please do not hesitate to contact the undersigned.

Cordially,

MANHATTAN WELDING COMPANY, INC.

By: _____

Andrew Talkow

Date: _____

8/18/16

PROPOSAL:

By: _____

Authorized Representative,
Jefferson Township Board of Education

Date: _____

P.O. #: _____

Please provide information below for municipal permits.

Block: _____ Lot: _____

Name of Owner in fee: _____

Address: _____
Street Municipality Zip

Telephone #: _____



(SENT VIA EMAIL dzeno@jefftwp.org
AND VIA REGULAR MAIL)

August 5, 2016

Jefferson Township Board of Education
31 Rt. 181
Lake Hopatcong, NJ 07849

ATT: Ms. Dora E. Zeno
Business Administrator/Board Secretary

Re: Proposal for Professional Services for Auditorium Renovations at Jefferson Township High School
D | R Proposal 16-40

Dear Ms. Zeno:

Thank you for this opportunity to submit our proposal to provide professional services for the auditorium renovations at Jefferson Township High School.

As per our previous meeting and subsequent conversation, we understand the scope of work for the proposed renovation. Essentially, the base scope of work would include new HVAC system and reroofing over the auditorium.

Based on our understanding of the scope of work, Di Cara | Rubino Architects will provide the following services:

I. SCOPE OF SERVICES:

A. Construction Documents

- Prepare architectural and M/E/P documents consisting of: plans, details, elevations, sections, and specifications
- Identify alternates including base bid and add-alternates for consideration
- Submit plans for local code review and approval
- Prepare separate bid documents and bid forms for the HVAC work and reroofing

B. Structural

- Provide structural engineering design services required to support new RTU's serving the auditorium on the existing roof structure over the stage. The structural services will include roof superstructure reinforcing as required to support the new units, roof opening framing details, RTU support framing including new seismic curbs as needed, and steel dunnage framing to support the units as needed.



Ms. Dora Zeno
D|R Proposal #16-40
August 5, 2016
Page 2 of 3

C. Bidding & Award

- Assist the District in the bidding process
- Preparation of bid packages
- Attend pre-bid conference to answer contractor questions about the proposed project
- Respond, as needed, to contractor questions about the proposed project.
- Issue addenda, as needed, to contractor inquiries during the bidding process.
- Attend bid opening
- Review bid results and provide analysis of the bids, and review with the Board of Education
- Coordinate with the District's Attorney in their review of the lowest responsible bidder for compliance
- Attend Board of Education meetings, as required

D. Contract Administration (CA) During Construction

- Attend scheduled meetings, including pre-construction conference, project meetings, and site visits to review the progress of the work, to monitor that the project is moving along according to the schedule, as well as in accordance with the plans and specifications.
- Based on the project schedule (Summer 2017), basic services include one (1) site visit per week, including attendance at bi-weekly job meetings.
- Review and respond to request for clarification/interpretation, and other issues and concerns of the Contractors.
- Review shop drawings.
- Review and approve Applications for Payment.
- Prepare punch list and project close-out documentation.
- Review progress of work and project schedule.

(The architect shall not be required to make exhaustive or continuous on-site visits to check the quality or quantity of the work or to attend or conduct project job meetings other than on the day of the Architect's scheduled field visit. Di Cara | Rubino Architects is not responsible for site-safety during construction.)

II. FEE PROPOSAL:

The fees for professional services as outlined above are as follows:

	<u>HVAC</u>	<u>Reroofing</u>
A. Construction Documents	\$31,000.00	\$14,500.00
B. Structural	\$ 5,000.00	N/A
C. Bidding & Award	\$ 2,000.00	\$ 1,000.00
D. Contract Administration	\$ 8,000.00	\$ 3,000.00



Ms. Dora Zeno
D|R Proposal #16-40
August 5, 2016
Page 3 of 3

Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, mileage, photocopies, printing, plotting, and facsimiles and will be invoiced at 1.15 times the expense.

Exclusions:

The following services are excluded from the firm's basic services:

- Inspections
- Identification and/or abatement of asbestos or any other hazardous materials
- Surveys
- Testing
- Filing fees, permits, and applications
- Additional services required by Contractors' non-performance
- Acoustical review and design

Di Cara | Rubino Architects appreciates this opportunity to provide services to the Jefferson Township School District. If the above is acceptable, please sign and return a copy for our records.

Very truly yours,

DI CARA | RUBINO ARCHITECTS

A handwritten signature in black ink, appearing to read "J. Di Cara", is written over the firm's name.

Joseph A. Di Cara, A.I.A.
Principal

JAD/frk

Accepted by:

*Ms. Dora Zeno
Business Administrator*

Date: _____

Bid No: 2017-006

Bid Date: August 9, 2016

[illegible]

Appendix E

Name	Event Date	Location	Seminar/Function	Registration Fee \$	Transportation	Travel/ Miles	Lodging per day (not to exceed)	# Nights	Meal Cost per day (not to exceed)	# Meal Days	Total Expense (not including parking/ tolls/miscellaneous fees)
Cinnamon, Christine	10/28	New Brunswick, NJ	49 th Annual Conference on Reading and Writing	\$ 180.00	Own	58	-	-	-	-	\$ 180.00
Hoffman, Beth	10/28	New Brunswick, NJ	49 th Annual Conference on Reading and Writing	\$ 180.00	Own	58	-	-	-	-	\$ 180.00
Perna, Brianna	8/8-8/11	New Brunswick, NJ	AP Summer Institute in Human Geography	\$ 1,050.00	Own	408	-	-	-	-	\$ 1,050.00
Sauer, Molly	10/29	Verona, NJ	AP Statistics	\$ 225.00	Own	54	-	-	-	-	\$ 225.00
Talmadge, Susan	8/11-8/13		Pre-Trip Inspection Training	\$ 404.77		-	-	-	-	-	\$ 404.77

All Meals are prorated 75% on travel days